



Security Advice for Pharmacies during COVID-19

Warwickshire County Council, Warwickshire Police and the Police and Crime Commissioner's Office are committed to work together with our partners and pharmacies to protect their business and prevent crime. We recognise that we are experiencing anxious times, therefore below is a summary of security advice which provide the steps you can take to protect your staff and business.

The following advice must be read in conjunction with the Home Office security guidance document for existing or prospective Controlled Drug Licensees.

<https://www.gov.uk/government/publications/general-security-guidance-for-controlled-drug-suppliers>

- Do not divulge when deliveries are expected.
- Place temporary barriers on open plan counters to restrict access.
- Remove identification lanyards when leaving the premises and secure computer log in cards.
- Encourage staff to positively engage with customers, promote social distancing and vigilance.
- Prepare storage and sorting areas in advance of deliveries.
- Maintain Public & Private area separation, use signs to set rules and lock unused rooms.
- Use planned opening and closing procedures. When closed, utilise existing security to its full effect.
- Seek advice from Business Watch Team, Warwickshire Police or Master Locksmith Association.

Security Advice for Pharmacies

It is important that you or your staff keep controlled drugs out of the sight of counter areas and do not inadvertently draw attention to additional quantities of drugs on the premises.

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| S Staff - Train, support and talk to your staff about the information in this document | S Signage - set clear rules and make it clear which are staff only areas |
| T Take a note of every incident no matter how small and report crime to the police | A Advise staff to lock unused rooms and be vigilant |
| A Assess the security of your premises, inside and out and have an up-to-date premises security risk assessment | F Follow pre planned open & close routines |
| Y You can seek further advice from the Master Locksmith Association and Metropolitan Police Service | E Ensure drugs are locked away in a security rated cabinet and behind several layers of security. |



Subscribe to your local Business Watch Alert System and keep yourself and your business up to date with latest crime trends and protection advice available.

www.warwickshirebusinesswatch.co.uk



Reducing crime through partnership and prevention

Further advice can be found from the National Business Crime Centre

www.nbcc.police.uk/guidance