

# Crime prevention advice for Keeping your business safe



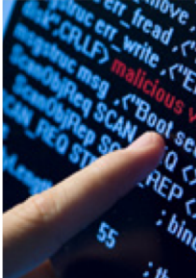
## What is business crime?

The National Business Crime Centre officially defines business crime as: "Any criminal offence where a business, or person in the course of their employment, is the victim".

## What you can do to reduce your risks of being targeted

**Make it difficult for a criminal to gain entry to your business:**

- Protect doors and windows; have enhanced security doors and windows certificated to PAS 24:2012 standards installed. Doors and windows tested and certificated to this standard have been subject to physical attacks with tools such as screwdrivers and chisels as well as impact testing.
- Secure windows with laminated glazing.
- Fit security grilles or shutters for vulnerable openings such as rear ground floor doors and windows or those that can be accessed off a flat roof.
- Secure the rear and side boundaries with a 1.8m to 2m high security fence such as paladin.



## Keep valuables out of site

**Ensure anything that may attract a criminal to your business is removed from view:**

- Lock valuable items such as tools and machinery away when the business is unoccupied.
- Leave tills empty and open. Move high value stock from displays close to windows and doors to more secure areas such as behind payment areas and where they would be clearly visible to staff.
- Ensure valuable office equipment such as computers, cameras and iPads are not clearly visible through ground floor windows.
- Store valuable items in a safe that is bolted in position. Consider a time locked safe to secure items overnight.



## Remove anything that might be used to commit crime

**Items should not be accessible to criminals that may help them commit a crime:**

- Ensure ladders and tools are not readily available at your business .
- Clear away rubble and bricks from the business site as these can be used to smash windows.
- Chain wheelie bins to railings, these are often used as climbing aids and to remove property from a scene.



# Keeping your business safe

## Reducing gains for criminals

**Criminals will want to get maximum gain from taking the risk of entering your business:**

- Security mark property with permanent solutions such as Smartwater/Slectadna. More information can be found at [www.securebydesign.com](http://www.securebydesign.com).
- If an offender does enter your business minimise what can be taken e.g. ensure keys to vehicles are not obtainable, use dummy stock.
- For larger businesses consider smoke and dye systems. Smoke based systems activate coloured smoke in the event of a robbery. Dye based systems stain banknotes with a liquid dye making notes easy to identify as stolen.
- Large businesses may benefit from a fire alarm system to reduce the impact of an arson attack .
- Think of what is most valuable to your business without which the business cannot function and consider protecting that first.

## Control access

**Implement measures that restrict movement around your business:**

- Prevent offenders ram-raiding your business by installing security bollards.
- Restrict unauthorised entry into the building with access control panels such as keypads/keyfobs. Introduce an ID card system.
- Fit barriers to restrict vehicular access onto business car parks when the business is closed.
- Restrict access to the side and rear of the building by installing lockable gates.
- Internal security measures would slow down the movement of an intruder within the building, which would increase the chances of detection by security patrols or police.

## Display Advisory Signage

**Displaying warning signs around your business can help deter thieves:**

- Display signage indicating that visitors must report to reception on arrival
- Ensure employees wear I.D Cards at all times.
- Have a formal reporting policy that staff follow to log suspicious activity. Share this information with your neighbouring businesses and **local Neighbourhood Policing Team**.
- Report suspicious activity to your local police **online**, via **101** or anonymously to **Crimestoppers** on **0800 555 111**.

For more information please visit  
[www.warwickshirebusinesseswatch.co.uk](http://www.warwickshirebusinesseswatch.co.uk)